

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

February 2, 2016
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Ryan called the meeting to order at 7:00 p.m.
Members present:
 Barbara Ryan, President
 Elana Levens-Craig, Vice President
 Dianne El-Hajj, Clerk
 Ken Fox, Member
 Dustin Burns, Member
Administration present:
 Dr. Cathy Pierce, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
 Lisa Arreola, Executive Assistant and Recording Secretary
2. President Ryan invited the audience to recite the District Mission and then invited Kyle Jackson, 10th grade student at Steele Canyon High School, to lead the members, staff, and audience in the Pledge of Allegiance.
3. Approval of Agenda
Member Burns moved approval.

<i>Motion:</i> <u>Burns</u>	<i>Ryan</i> <u>Aye</u>	<i>Fox</i> <u>Aye</u>
<i>Second</i> <u>Levens-Craig</u>	<i>Levens-Craig</i> <u>Aye</u>	<i>Burns</i> <u>Aye</u>
<i>Vote:</i> <u>5-0</u>	<i>El-Hajj</i> <u>Aye</u>	

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Claims Against the District
 - 1.5. Schedule of Upcoming Events

Prior to the Spotlight on Learning presentations, Superintendent Pierce announced the District was very fortunate to have two Administrators of the Year selected by the Association of California School Administrators (ACSA). She mentioned Dr. Stephanie Pierce was selected as the Curriculum and Instruction Administrator of the Year; and Bernard Yeo was selected at the Technology Administrator of the Year. Superintendent Pierce mentioned both would be recognized at the "Honoring Our Own" event on March 18. The Board congratulated the nominees.

2. Spotlight on Learning: PRIDE Academy

Terry Heck, Principal, thanked and acknowledged Pepper Drive staff, student, and PTA President for being present. Mr. Heck shared a presentation that highlighted project-based learning, change in the physical environment of the classrooms, and teachers and students smart-reflecting. The Board extended their gratitude towards the PRIDE Academy staff for portraying all the great things happening at their school.

3. Spotlight on Learning: Pepper Drive School

Ted Hooks, Principal; and Tammy Scholder, Vice Principal shared a presentation that highlighted the school's instructional purpose and goal setting, and teachers and students thinking, moving, and creating using iPads. The Board extended their gratitude towards the Pepper Drive staff for portraying all the great things happening at their school.

C. PUBLIC COMMUNICATION

Gilly Ryan, teacher at PRIDE Academy, expressed her appreciation to the Board for coming together as a family and reaching a solution during impasse. She mentioned the compromises made her feel valued, appreciated, and respected. Ms. Ryan shared her enthusiasm for the sixth-grade stipend.

D. CONSENT ITEMS

President Ryan invited comments from the public on any item listed under Consent.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Revolving Cash Report
- 2.3. Acceptance of Donations
- 2.4. Approval of Consultants and General Service Providers
- 2.5. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 3.1. Adoption of Resolution #1516-16 Designating Personnel as Licensing Representatives for YALE Preschool
- 3.2. Approval of Nonpublic Agency Master Contract with Sunbelt Staffing for 1 FTE Moderate/Severe Special Education Teacher
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 1516-17 to Eliminate Vacant Classified Non-Management Positions
- 4.3. Approval of Special Education Teacher Internship Agreement with Cal State University San Marcos (CSUSM)
- 4.4. Proclamation for National School Counseling Week (2/1/16 – 2/5/16) and National School Social Work Week (3/9/16 – 3/12/16)

Member Burns asked that Consent Item 4.4. Proclamation for National School Counseling Week (2/1/16-2/5/16) and National Social Work Week (3/9/16-3/12/16) be pulled for separate consideration. Member Fox moved approval of Consent Items with the exception of Item 4.4.

<i>Motion:</i>	<u>Fox</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

4.4. Proclamation for National School Counseling Week (2/1/16 – 2/5/16) and National School Social Work Week (3/9/16 – 3/12/16)

Member Burns acknowledged the counselors and social workers present at the meeting. He extended his appreciation for their hard work and always going above and beyond to make the lives of the students and the community better. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Second</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>El-Hajj</i>	<u>Aye</u>		

E. DISCUSSION AND/OR ACTION ITEMS

Business Services

1.3. Monthly Financial Report

Mr. Christensen explained this report pertained to cash and budget revision transactions in the General Fund posted through December 31, 2015. He mentioned the District ended the month of December with a general fund cash balance of approximately \$4.8 million and the District's ability

to meet all financial obligations with internal cash balances through June 30. Mr. Christensen mentioned the budget revision transactions showed an estimated reserve percentage of approximately 23%. He mentioned there were some assumptions that were not included and would be reflected in the Second Interim report. Mr. Christensen clarified these percentages did not include any impact for negotiated compensation increases for 2015-16 and beyond. Member Burns moved approval.

<i>Motion:</i>	<u><i>El-Hajj</i></u>	<i>Ryan</i>	<u><i>Aye</i></u>	<i>Fox</i>	<u><i>Aye</i></u>
<i>Second</i>	<u><i>Burns</i></u>	<i>Levens-Craig</i>	<u><i>Aye</i></u>	<i>Burns</i>	<u><i>Aye</i></u>
<i>Vote:</i>	<u><i>5-0</i></u>	<i>El-Hajj</i>	<u><i>Aye</i></u>		

F. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Member Burns discussed attending an Out-of-School Time program meeting and mentioned it is well attended by parents. He mentioned this would be a great group to use when seeking parent input. Member Burns commended Pam Brasher, Director, and Hope Baker, Coordinator, for having great parent participation. He inquired on a dedication ceremony for the Pepper Drive Administration/Learning Resource Center.

Member El-Hajj reported on the sub-committee’s review of Administrative Regulation 1325 – Distribution of Advertising and Promotion for Organizations Outside Santee School District. She mentioned it was the committee’s recommendation would be to include Santee Sports Council leagues, Boys and Girls Scouts, and Performing Arts Organizations as Level 1 Community Organizations. Level 2 would be modified to exclude the organizations that were now classified as Level 1. Member El-Hajj mentioned the committee recommended the District inquire on the use of Peachjar for flyer distribution. She mentioned the Board needed to hold a discussion on the organizations that partner with the Foundation and are allowed distribution of their flyers. President Ryan suggested an item be added to a future agenda for discussion. Member El-Hajj asked that it include discussion of the current guidelines for hanging banners at the schools. Member Levens-Craig mentioned the committee’s recommendation was to limit the Level 1 Organizations to distribution of flyers to no more than twice a year.

Member Levens-Craig shared attending the Communication Committee and the Special Education Advisory Committee meetings. She suggested that the committee chair discuss the charge of the committee at the first meeting of the year and/or include on the agenda. The Board suggested they evaluate the charge of each committee on an annual basis. President Ryan suggested the committee charges be reviewed in conjunction with the approval of committee appointments.

Superintendent Pierce shared receiving a notice from Tom Torlakson, California State Superintendent of Public Instruction, asking local educational agencies to post a link on their website that makes them aware of the Morgan Hill Concerned Parents Association and the Concerned Parent Association lawsuit that includes the release of students’ personal identifiable information. President Ryan asked that the District wait on posting information on the website and that a draft of the notice be brought back to the following meeting for the Board’s collective decision. Member Burns mentioned he felt the need to inform parents of the lawsuit as soon as possible instead of waiting for the information to be reviewed at the next meeting.

Karl Christensen reported Administration has been looking at an outdoor communication system for schools in case of an emergency. He explained Christina Becker, Maintenance & Operations Director, and Bernard Yeo, Director of Technology, have been working with Standard Electronics and exploring Assurecom as an option; it is the most compatible with the current system at our schools. Mr. Christensen explained the system has the capacity to have a pre-recorded message that would repeat until the situation is resolved. He explained the cost is approximately \$14,000 per school site; and approximately \$160,000 District-wide as some schools do not have the proper wiring outside. Mr. Christensen proposed installing the system at Rio Seco School as a pilot. It was the Board’s consensus to move forward with exploring the use of Assurecom. President Ryan and Member Burns mentioned their places of employment implemented an online training for staff that prepares them for emergency situations. Member Ryan suggested something similar could be useful for the District. Superintendent Pierce mentioned the District had explored the ALICE model. However, local law enforcement was not implementing its use. She mentioned Administration would contact local law enforcement and the County Office of Education for suggestions.

Superintendent Pierce inquired on topics of discussion for the Board's upcoming meeting with the Principals. The Board asked that the topics of discussion include an update on iPad rollout with lower grades; Math Adoption – initial impressions; Strategies being used to strengthen staff relationships; and the District's 125th Anniversary.

Superintendent Pierce shared a draft of the logo depicting the proposed District's 125th Anniversary and celebrating ideas. The Board suggested working with a graphic artist on the development of the 125th Anniversary logo and agreed on the suggested celebratory ideas.

As a follow-up to the previous meeting, Superintendent Pierce shared information on the purchasing and rental of canopies for promotion ceremonies. Member Burns mentioned inquiring with the Principals on the need for a canopy.

Superintendent Pierce shared proposed dates for this year's Salute to Excellence. Due to calendar conflicts, the Board asked that Administration inquire on the availability of the venue for Wednesday, May 25. Superintendent Pierce proceeded to remind the Board of upcoming events and the deadline for the submission of their Fair and Political Practices Commission Form 700.

President Ryan mentioned the structure of the Santee Chamber of Commerce Awards night would be different than from past years. She explained the event would include hors d'oeuvres, networking, and a shorter program.

As required by Bylaw 9400, the Board reviewed and discussed their annual Self-Evaluation and identified the areas in need of improvement.

G. CLOSED SESSION

President Ryan announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Santee Teachers Association (STA)

2. **Conference with Labor Negotiator** (Gov. Code § 54956.8)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Karl Christensen, Assistant Superintendent
Employee Organization: Classified School Employees Association (CSEA)

4. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property:
 - *Elliot Site #2 (Parcel #: APN 366 050 16 - east of landfill; North of West Hills High School – area commonly known as Camp Elliott)*
 - *10335 Mission Gorge Road, Santee 92071 (formerly known as Santee School Site)**Agency Negotiator: Karl Christensen, Assistant Superintendent*

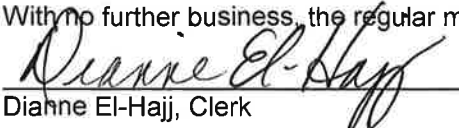
5. **Public Employee Performance Evaluation** (Govt. Code § 54957)
Superintendent

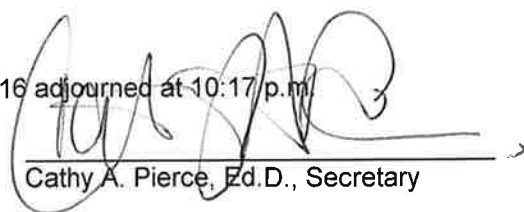
The Board entered closed session at 8:45 p.m.

H. RECONVENE TO PUBLIC SESSION

I. ADJOURNMENT

With no further business, the regular meeting of February 2, 2016 adjourned at 10:17 p.m.


Dianne El-Hajj, Clerk


Cathy A. Pierce, Ed.D., Secretary